



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, DECEMBER 20, 2011

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 20, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Chairperson Burtnik noted that Trustees Nieuwesteeg asked to be excused.

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board excuse Trustee Nieuwesteeg from attending the Board Meeting of December 20, 2011.

CARRIED

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 20, 2011, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burtnik with Item C9.1 of the Public Agenda. This item showed cheques issued to this trustee's family business. She refrained from voting on this item.

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meetings

5.1 November 22, 2011

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 22, 2011, as presented.

CARRIED

5.2 December 6, 2011

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Annual Organizational Meeting of the Board of December 6, 2011, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Niagara Catholic Good Samaritan Award

Director Crocco informed Trustees of the new system award for Niagara Catholic students and staff, the "Niagara Catholic Good Samaritan Award". He stated that the Good Samaritan Award is presented to a student or staff member in recognition of their unselfish and exemplary service to another human being in need, and outlined the criteria.

Nominations for the award will be accepted by the Director of Education throughout the year, and presented to the recipient(s) at a meeting of the Niagara Catholic District School Board.

1.1 Meredith Vanderlee – St. Ann Catholic Elementary School, St. Catharines

Yolanda Baldasaro, Superintendent of Education, welcomed Vicky Wegelin, Principal of St. Ann Catholic Elementary School, who presented information on Meredith Vanderlee, Grade 2 student at St. Ann School, who called 911 when her mother had a seizure and conveyed information about her mother's condition to the 911 dispatcher. Meredith learned what to do in an emergency last May, when she visited the Niagara Region Children's Safety Village with her classmates.

On behalf of the Niagara Catholic District School Board, Chairperson Burtnik congratulated Meredith on her brave efforts, and along with Vice-Chairperson Charbonneau and Director Crocco presented her with the first ever Niagara Catholic Good Samaritan Award.

1.2 Father Fogarty Adult and Continuing Education Centre Emergency Response

Frank Iannantuono, Superintendent of Education, presented information on the valiant efforts of the Father Fogarty Adult and Continuing Education staff when one of their instructors collapsed in class.

Father Fogarty Adult and Continuing Education Teachers Ada Storin, Barb Campbell and Cindy Gojmerac are being credited for their quick response to the collapse of Second Language instructor Mark Diacur. While they began first aid on Mr. Diacur, Ms. Gojmerac was in communication with Emergency Medical Services (EMS), and other staff members Carole Apking, Deb Groenveld, and Linda McQueen ensured that the school area was secure to provide quick access for EMS.

On behalf of the Niagara Catholic District School Board, Chairperson Burtnik congratulated Ms. Storin and Ms. Campbell on their heroic efforts, and along with Vice-Chairperson Charbonneau and Director Crocco presented them with the Niagara Catholic Good Samaritan Awards.

2. Christmas Cards 2011

Mark Lefebvre, Superintendent of Education, presented the report on Christmas Cards 2011. He indicated that schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2011 Niagara Catholic Christmas Cards.

Chairperson Burtnik and Director Crocco presented the following students with a boxed set of Christmas Cards and a plaqued picture of their artwork which was shared with the Niagara Catholic community for the Christmas Season of 2011: Dinushka Balasingam (Gr. 8, St. Philomena Catholic Elementary, Fort Erie); Cassandra Belme (Gr. 8, Father Hennepin Catholic Elementary, Niagara Falls); Alexa DiFelice (Gr. 8, Monsignor Clancy Catholic Elementary, Thorold); Chasnie DiPaola (Gr. 7, Notre Dame Catholic Elementary, Niagara Falls); Natalie Firth (Gr. 8, Our Lady of Mount Carmel Catholic Elementary, Niagara Falls); Dylan Kwacz (Gr. 11, Saint Michael Catholic High School, Niagara Falls); Cara Lozano (Gr. 8, Our Lady of Fatima Catholic Elementary, Grimsby); and Sara Williscraft (Gr. 8, St John Catholic Elementary, Beamsville).

3. Lakeshore Catholic High School Jazz Band & Choir

Lee Ann Forsyth-Sells, Superintendent of Education, welcomed Danny DiLorenzo, Principal of Lakeshore Catholic High School, who introduced the School Jazz Band & Choir.

The Lakeshore Catholic High School Jazz Band & Choir performed for the Board.

Chairperson Burtnik thanked the Jazz Band & Choir for their outstanding performance, and along with Lakeshore Trustee Sicoli, presented the students with Niagara Catholic "Excellence in the Arts" pins.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Peter Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Mario Ciccarelli, Superintendent of Education, introduced Margaret Marion, Principal of St. Peter Catholic Elementary School.

Principal Marion, with the assistance of students and staff showcased St. Peter Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Marion, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of December 6, 2011 and Consideration of Recommendations

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of December 6, 2011, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of December 6, 2011:

2.1 Student Fees Policy (201.9)

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Student Fees Policy (201.9), as presented.

CARRIED

**2.2 Policy Occupational Health & Safety Policy (201.6)
Employee Workplace Violence Policy (201.11)**

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Occupational Health & Safety Policy (201.6) and the Employee Workplace Violence Policy (201.11), as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of October 5, 2011

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of October 5, 2011, as presented for information.

CARRIED

4. Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of September 8, 2011

Moved by Trustee Charbonneau

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of September 8, 2011, as presented for information.

CARRIED

5. Ad Hoc Attendance Area Review Committee Meeting Notre Dame College and Associated Elementary Schools Area, and Port Robinson

Superintendent Forsyth-Sells presented the Minutes of the Ad Hoc Attendance Area Review Committee Meetings for Notre Dame College and Associated Elementary Schools Area, and Port Robinson.

5.1 Approved Minutes of November 8, 2011 Meeting

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Ad Hoc Attendance Area Review Committee Meeting - Notre Dame College and Associated Elementary Schools Area, and Port Robinson of November 8, 2011.

CARRIED

5.2 Approved Minutes of November 23, 2011 Meeting

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Ad Hoc Attendance Area Review Committee Meeting - Notre Dame College and Associated Elementary Schools Area, and Port Robinson of November 23, 2011.

CARRIED

5.3 Unapproved Minutes of November 28, 2011 Meeting

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Unapproved Minutes of the Ad Hoc Attendance Area Review Committee Meeting - Notre Dame College and Associated Elementary Schools Area, and Port Robinson of November 28, 2011.

CARRIED

6. Director's Annual Report 2011

Director Crocco presented the Information Report on the Director's Annual Report 2011 and a copy of the Annual Report For 2011. He informed Trustees that the report to the Board outlines the Education Act requirements of the Annual Report and that of the Minister of Education regarding annual reports from all School Boards in Ontario.

Director Crocco thanked the Superintendents for their submissions and Jennifer Brailey, Manager of Corporate Services & Communications, and the Print Shop for the layout and printing of the Director's Annual Report 2011.

7. Niagara Catholic Education Award of Distinction 2011-2012

Superintendent Iannantuono presented the report on the Niagara Catholic Education Award of Distinction 2010-2011 along with background information on the Award. Trustees were informed that the recipients for the 2011-2012 Award are Father Denis Warburton and Reverend Monsignor Clement Schwalm.

The Niagara Catholic Award of Distinction 2011-2012 will be presented at the Bishop's Gala on January 27, 2012.

8. Revised Board Budget 2011-2012

Director Crocco presented the Revised Budget Estimates for the Year 2011-2012, and provided background information to the Budget and the deficit that will be incurred for 2010-2011.

Director Crocco stated that Senior Administrative Council has worked diligently to prepare a revised Budget for 2011-2012 which includes risk management strategies to ensure that it aligned with the Board Approved Strategic Directions and Priority indicators for this year.

Superintendent Reich highlighted key areas of the Revised Board Budget 201-2012, and answered Trustees questions.

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Report on the Revised Budget Estimates for the year 2011-2012, as presented.

CARRIED

9. Financial Reports

9.1 Monthly Banking Transactions

Chairperson Burtnik handed the meeting over to Vice-Chairperson Charbonneau as she declared a Conflict of Interest with this item.

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the months of September, October & November 2011, as presented for information.

CARRIED

9.2 Statement of Revenue & Expenditures

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at November 30, 2011, as presented for information.

CARRIED

10. Trustee Honorarium for the Year from December 1, 2011 to November 30, 2012

John Crocco, Director of Education, presented the report on Trustee Honorarium for the Year from December 1, 2011 to November 30, 2012.

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Trustee Honorarium for the year from December 1, 2011 to November 30, 2012, as noted in Appendix A, as follows:

\$16,900 for the Chairperson of the Board

\$13,842 for the Vice-Chairperson of the Board

\$10,784 for the Trustees

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 Crawford Smith & Swallow – Examination of Financial Statements

1.2 Most Rev. Bishop Bergie – Thank You for Gift

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Director Crocco informed Trustees that Senior Staff will be presenting recommendations at the January 2012 Committee of the Whole Meeting regarding motions in the follow-up report to the Board on the Pupil Accommodation Review recommendations of May 2009.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – December 6, 2011

Director Crocco presented the Spotlight on Niagara Catholic – December 6, 2011 issue for Trustees' information.

4.2 Calendar of Events – January 2012

Director Crocco presented the Calendar of Events – January 2012 for Trustees' information

4.3 Christmas Break – December 24, 2011 – January 8, 2012

Director Crocco informed Trustees that all schools along with the Catholic Education Centre will be closed from December 24, 2011 to January 8, 2012 inclusive.

4.4 Niagara Catholic Baby Celebration – January 18, 2012

Director Crocco informed Trustees of the Niagara Catholic Baby Celebration being held at the Catholic Education Centre on January 18, 2012. All Board employees who had a baby during 2011 and are on maternity leave have been invited to the Catholic Education Centre for a get together to reconnect with colleagues. All Trustees were invited to attend.

4.5 OCSTA Trustees' Professional Development Seminar – January 13-15, 2011

Director Crocco reminded Trustees of the OCSTA Trustees' Professional Development Seminar, being held in Toronto on January 13-14, 2012.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

4.6 Bishop's Gala - January 27, 2012 – Club Italia, Niagara Falls

Director Crocco presented information on the 9th Annual Bishop's Gala being held on January 27, 2012 at Club Italia in Niagara Falls.

Trustees were asked to contact Sherry Morena for tickets.

4.7 BEC - 2012 Annual Partners Breakfast - February 10, 2012 - 7:30 - 10:00 a.m.

Director Crocco presented information on the BEC - 2012 Annual Partners Breakfast – being held February 10, 2012 from 7:30 to 10:00 a.m.

Trustees were asked to confirm their attendance with Linda Marconi no later than Friday, January 20th 2012.

4.8 System Letters

Director Crocco presented a Letter from Bishop Bergie, the Chair of the Board and the Director which will be sent home with all students this week, as well as a letter to all 3,000 staff.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

1. Submission of Motion to the Ontario Catholic School Trustees Association (OCSTA)

Trustee MacNeil presented the following Notice of Motion at the November 22, 2011 Board Meeting for presentation and discussion at the December 20, 2011 Board Meeting.

Chairperson Burtnik noted that the motion will be forwarded to OCSTA for presentation at the OCSTA AGM in April 2012.

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board request the Ontario Catholic School Trustees Association (OCSTA) to petition the Minister of Education to more adequately fund the reality of the true expenditures of Occasional / Supply Teachers which impacts the ability of school boards to direct greater portions of Ministry of Education funding directly to programs and services which impact student achievement.

CARRIED

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:50 p.m. and reconvened at 11:10 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 20, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 22, 2011, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of December 6, 2011, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Charbonneau
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 11, 2011, as presented.

CARRIED (Item F4)

Moved by Trustee MacNeil
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of December 6, 2011, as presented.

CARRIED (Item F5)

The following motions were reported from the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of December 6, 2011:

Moved by Trustee MacNeil
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item 5.1 of the In Camera Agenda.

CARRIED (Item F5.1)

Moved by Trustee MacNeil
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item 5.2 of the In Camera Agenda.

CARRIED (Item F5.2)

Moved by Trustee O'Leary
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board extend the Board Meeting by fifteen (15) minutes.

CARRIED

Moved by Trustee Fera
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

CARRIED (Item F6)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the December 20, 2011 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:15 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **December 20, 2011.**

Approved on the **31st** day of **January 2012.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer